Kansas State Board of Pharmacy
800 SW Jackson, Ste. 1414
Topeka, KS 66612
Phone: 785-296-4056
Fax: 785-296-8420
www.kansas.gov/pharmacy

APPLICATION FOR REGISTRATION
NON PRESCRIPTION (OTC) DRUGS

APPLICANT INSTRUCTIONS

Basic Requirements: Requirements for registration are outlined in the Kansas Pharmacy Act, specifically K.S.A. 65-1645, K.S.A. 65-1655, K.A.R. 68-14-1 through K.A.R. 68-14-8. Statutes and Regulations can be found at www.kansas.gov/pharmacy.

About the Application. This application is to be completed by you and returned to the Kansas State Board of Pharmacy. All questions on the application are mandatory, and all supporting documents must be submitted with the application. You may copy as many forms as needed; however, each form submitted must be completed in original ink or typed. Be sure to keep a copy of the completed application for your records.

Application good for One Year. Your application will be kept on file for one year from date of receipt. You will need to resubmit a renewal form and fee after that time.

Applicant Checklist

For registration approval and changes to existing registrations, you must submit in one complete package:

_____ **Completed application with the non-refundable application-processing fee.**

_____ **A copy of the current pharmacy license issued by the state of residence.**

_____ **A copy of the most recent report of inspection conducted within the past two years by the Board of Pharmacy of the state of residence.**

Return your completed application packet and all supporting documents to:

Kansas State Board of Pharmacy
800 SW Jackson, Ste. 1414
Topeka, KS 66612

FOR OFFICE USE ONLY

REG NO. _____

DATE _____

KANSAS STATE BOARD OF PHARMACY
800 SW JACKSON ROOM 1414
TOPEKA KS 66612
(785) 296-4056
FAX (785) 296-8420

FEE $ 50.00

APPLICATION FOR **NON PRESCRIPTION (OTC)** DRUG DISTRIBUTOR/WHOLESALER REGISTRATION

The owner hereby makes application as follows:

_____

NAME OF OWNER FEIN

_____

ADDRESS OF OWNER

_____

CITY STATE ZIP

TELEPHONE FAX E-MAIL

Type of ownership is: _____Sole Proprietorship _____Partnership _____Limited Liability Company _____Corporation _____Other

**** **IF PARTNERSHIP, LLC, CORPORATION,** attach additional listing of names, title, social security number, and percentage of ownership.****

The owner makes application for registration to distribute nonprescription, noncontrolled drugs in the State of Kansas under the name of and at the location as follows:

_____

NAME OF DISTRIBUTOR/BUSINESS NAME

_____

PHYSICAL ADDRESS OF DISTRIBUTOR

_____

CITY STATE ZIP COUNTY

TELEPHONE FAX E-MAIL

_____

MAILING ADDRESS IF DIFFERENT THAN PHYSICAL LOCATION FOR RENEWAL INFORMATION

_____

CITY STATE ZIP

_____

The owner names the following person as the contact agent/authorized representative to do business with the State of Kansas on the owner's behalf:

_____

NAME OF CONTACT AGENT/AUTHORIZED REPRESENTATIVE TITLE

TELEPHONE FAX E-MAIL

This application is being made for the following reason: (Check all that apply) Effective Date _____

_____Original _____Change of Address _____Change of ownership _____ Renewal

Hours of Operation:_____

QUESTIONS

1) Has the applicant or any of the applicant's employees or associates had a disciplinary action taken by the federal or state government of any license(s) held by any employee or associate? _____ Yes _____No

2) Has the applicant or any of the applicant's employees or associates ever been convicted of a felony? _____ Yes _____ No

3) Is any action pending on any of the above? _____Yes _____No

OWNER/CORPORATE PORTION

I, _____, solemnly swear (or affirm) under the penalties of perjury, that I am the person authorized to sign this application for registration and that the statements and representations made in the foregoing application and all attachments are true and correct to the best of my knowledge and understands that this registration, if issued, will expire ANNUALLY on the 30th day of June and such registration will be cancelled if not renewed ANNUALLY by the 31st day of July.

_____
SIGNATURE OF OWNER/OFFICER

Signed and sworn to (or affirmed) before me on _____ day of _____, 20_____.

(Seal)

My commission expires _____

_____
SIGNATURE OF NOTARY PUBLIC